



LeadUp

Commitment Form

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Attendance at all program sessions is mandatory to achieve the full value of the program. If you cannot adjust your schedule to accommodate full participation, please consider applying at a time when you have greater flexibility. Only those individuals who complete the program will be considered alumni of LeadUp.

2021 Session Dates

Please select your preference. Sessions are hosted bi-weekly on Wednesday between 2:00 p.m. and 5:00 p.m. Dates are listed below.

Cohort 1: September 8, September 22, October 6, October 20, November 3, November 17

Additional Commitments

Alumni engagement is a vital component of our leadership programs at the Grand Rapids Chamber. After completing the cohort, active engagement in later opportunities is highly valued and encouraged, fulfilling the belief that leaders Create Great leaders.

Tuition, Financial Assistance & Refunds

- **Tuition for the program is \$2,500 per applicant for Chamber members and \$2,750 per applicant for non-members.**
- **Tuition must be paid in full 14 days prior to the first session to secure a position in the class.**
- **Acceptable payment options include Visa, MasterCard, Discover, American Express or check.**
- **Participants are expected to obtain funding for the full cost of the program. Applications for financial assistance are available and should be submitted NO LATER than 30 days prior to the first session.**
- **Notification of dismissal from LeadUp for anything less than full attendance or for any other reason as previously stated will be provided to the participant and the participant's employer (if applicable).**
- **Cancellations made less than two (2) weeks before the start date WILL NOT BE REFUNDED. Cancellations received before then will be refunded less a 20% processing fee.**
- **NO REFUND OF FEES WILL BE MADE DURING THE PROGRAM, including if a participant is dismissed due to non-attendance.**

Statement of Commitment

Due to a surplus of applicants to available spaces in LeadUp, we must ask that both the employer and participant commit to 100% of the course. If you cannot adjust your schedule to accommodate full participation, please consider applying at a time when you have greater flexibility.

As an applicant of LeadUp, I will participate and devote the time required to complete the full program if selected. I will also engage in alumni efforts following the program to help fulfill the belief that leaders Create Great leaders.

Applicant Signature: _____

Title: _____ **Date:** _____

As the authorizing employer, this employee will have my full support for the time required to participate in LeadUp if selected. I agree to adhere to the tuition payment deadline or provide written communication in the form of a Letter of Intent from the Finance Director of responsible party within the organization prior to the first day of class.

Employer Signature: _____

Title: _____ **Date:** _____